



BROOKS TOWN COUNCIL MEETING

MINUTES

February 24, 2025

Mayor Langford led the Invocation and the Pledge, then called the meeting to order at 6:30 p.m.

Mayor: Daniel Langford

Council Members Present: Ted Britt
Kay Brumbelow
Brian Davis
Scott Israel

Absent: Todd Speer

The proposed agenda for Monday, February 24, 2025, was emailed to the Mayor and Council Members for review before tonight's meeting. Mayor Langford asked for a motion to approve the agenda; Council Member Ted Britt motioned to approve the agenda as presented; Council Member Scott Isreal seconded the motion. The vote was unanimous.

The draft Council Meeting Minutes for Monday, January 27, 2025, were emailed to the Mayor and Council Members for review before tonight's meeting. Mayor Langford asked for a motion to approve the Council Minutes; Council Member Kay Brumbelow motioned to approve January 27, 2025, minutes, as presented; Council Member Brian Davis seconded the motion. The vote was unanimous.

New Business:

Open Prayer Spaces:

Stephanie Griffin introduced herself and shared information regarding the upcoming Open Prayer Spaces Walk, scheduled for Sunday, March 9, 2025. It will be from 3:00 p.m. to 5:00 p.m. The meeting location for the walk is at the Brooks Station Mural. Other towns within Fayette County will be participating. Tyrone, Peachtree City, and Fayetteville. This one-mile, family-friendly walk for all denominations will provide opportunities to make great connections through worship, prayer, and conversation, plus delicious cookies will be available. There will be four areas of prayer: leadership, schools and teachers, families, and the community.

2025 Election Intergovernmental Agreement – Town of Brooks & Fayette County:

L. Spohr explained that an intergovernmental agreement with Fayette County is required for the upcoming 2025 municipal elections since the Town of Brooks does not conduct its own elections. The agreement states that Fayette County will provide all the necessary services required by the Board of Elections at no cost to the Town of Brooks.

Mayor Langford asked if there was a motion regarding the 2025 Election Intergovernmental Agreement. Council Member Brian Davis motioned to approve the 2025 Election Intergovernmental Agreement as presented. Council Member Kay Brumbelow seconded the motion. The vote was unanimous.

Old Business:

Hwy 85 Connector & McIntosh Rd. Intersection Project Costs:

M. Ungaro presented a proposed scope of work for the Hwy 85 Connector at McIntosh Road intersection. The scope of work includes installing a 4” raised concrete median approximately 100’ long, with rollback C&G and GAP at the pedestrian crossing; a new crosswalk approximately 82’ long at the corner of 85 Connector and West McIntosh Road, which will merge into the new proposed north side sidewalk; and installing ADA ramps at the proposed sidewalk crossings. The scope of work also includes installing approximately 190’x4’x4” thick concrete sidewalk from Railroad Rd. to the Post Office parking lot, which includes an ADA ramp.

Council Member Scott Israel asked if the two parking spaces on McIntosh Rd would be removed. M. Ungaro replied, “No.”

Four bids were received for this project; I recommend that the CGS Waterproofing Company be awarded the bid. Their bid is \$68,100.35, compared to the highest bid by Helix Grading & Utility, which was \$134,625.00. The town will use all the money it has received from GA DOT (LMIG) and ARPA to fund this project; no property tax revenue will be used to fund this project.

Mayor Langford asked if there was a motion regarding the Hwy 85 Connector & McIntosh Rd. Intersection Project. Council Member S. Isreal motioned to approve the bid submitted by CGS Waterproofing Company for \$68,100.35 as presented. Council Member Brian Davis seconded the motion. The vote was unanimous.

115th Brooks Celebration Update:

Bishop Watts provided an update on the Brooks Municipal Flag contest, sharing that the town has received fifteen submissions as of this evening. Jennifer Robinson shared a mockup of the Brooksopoly board. The board was passed around to the mayor, council, and all meeting attendees. L. Spohr shared that the cost to manufacture the board game has been met, and the additional Brooksopoly funds raised will be used for the celebration and future town projects.

Committee Reports:

Mayor’s Report:

Mayor Langford shared that he had the pleasure of speaking at a local men’s group about the town, attending the monthly mayoral breakfast last Thursday, and meeting with Congressman Brian Jack at his office to discuss the needs of the Town of Brooks, specifically our need for an updated water system and the Norfolk Southern railroad tracks in town. Congressman Brian Jack said he would see about having someone from Norfolk Southern contact him to discuss the railroad tracks in Brooks.

Planning and Zoning:

M. Ungaro stated there was nothing to report at this time.

Recreation:

Chris Moody was unable to attend tonight's meeting.

Library:

K. Bradley reported no new updates regarding the library but continues receiving inquiries regarding the new cemetery and the timeline for when the lots will be available for purchase. M. Ungaro stated that the markers are being reset.

Town Clerk Report:

L. Spohr reported that all but seven 2025 Business License renewals have been received. The due date for the 2025 business license is March 31, 2025. Per the auditor's request, the town employees' payroll (not the mayor or council members) will be semi-monthly. The mayor and council will remain on a monthly payroll schedule.

Finance Officer's Report:

L. Spohr reported that the FY2024 audit was completed late last month with no significant findings. As of June 30, 2024, our unassigned fund balance was \$483,583, and the restricted LMIG fund balance was \$41,315, for a total of \$524,898. The financials for the General Fund and Enterprise accounts were reviewed. The LOST revenue for January is up 5.63% compared to last January, the SPLOST revenue for December 2024 was up 5.92% compared to last December, and the YTD 2023 SPLOST is up 7.76%.

Town Manager Report:**Transportation:**

M. Ungaro reported that Fayette County has asked him to prepare an intergovernmental agreement to delineate the parameters of constructing the access drive through Brooks Bears Park to the parking lot of Liberty Tech Charter School. He must also draft an IGA between the Town, the Fayette County BOA, and Liberty Tech.

Brooks Market:

The town will hold a pre-season vendors' meeting tomorrow at 6:00 p.m. at Town Hall. The first market day will again coincide with Opening Day for the baseball season, Saturday, March 15th.

Town Hall:

The town hall sign was damaged beyond repair during the recent high windstorm. We are seeking bids to replace it with something more permanent. The current sign has performed well for the past

10 to 12 years.

Any Other Business:

Bishop Watts presented the town with the newly repainted Brooks District School sign as a gift. Mayor Langford delighted those in attendance with his rendition of the Brooks District School song. Council Member Ted Britt commented that he remembered singing it back in 1960.

Adjourn:

With no further business to discuss this evening, Mayor Langford requested a motion to adjourn. Council Member Brian Davis motioned to adjourn, and Council Member Ted Britt seconded it. The vote was unanimous. The meeting was adjourned at 7:44 p.m.

Respectfully Submitted,

Lorey Spohr
Town Clerk